



Preschool Application Process

1. **Pray that the Lord reveals His plan for your child. Jeremiah 29:11**
2. **Please read “What We Believe” before proceeding.**
(Printed on the folder.)
3. **Please read completely the enclosed “Preschool Handbook” before proceeding.** (Located inside e folder.)
4. **Submit the required documents.** Please use the following checklist to ensure all documents are sent to our office in a timely manner. All bold items are located inside this packet. (No child is allowed to start until all of the following items are received in our office.)
 - Application Process** (This checklist)
 - Online Application**
 - Parental Commitment** (You must read the “Preschool Handbook” in its entirety before signing this form.)
 - Personal Rights** [LIC 613A]
 - Notification of Parents’ Rights** [LIC 995]
 - Child’s Preadmission Health History—Parent’s Report** [LIC 702]
 - Identification and Emergency Information** [LIC 700]
 - Consent for Emergency Medical Treatment** [LIC 627]
 - Enrollment Form**
 - Financial Contract**
 - Physician’s Report** (Please have your Physician fill this out.) [LIC 701]
 - Copy of student's birth certificate (Age verification Purposes.)
 - Original immunization card (We must see actual card.)
 - \$150 non-refundable registration fee (This fee is returned if we are not able to place your child.)
5. **We will contact you with the availability of space for your child.**